

KHADIJA JAVED

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Core Strength:

- Experience of 15 years of teaching English language.
- Foster learning strengths in group work, social interaction, character building, and problem solving skills.
- Strong communication and presentation skills.
- Energetic, organized, positive, and self-motivated with strong spoken and written expression.
- Unique ability to adapt quickly to challenges and challenging environments.
- Personable, articulate and professional; compassionate and positive towards achieving curriculum goals.
- Well-versed in English and Urdu.

Professional Experience:

- 1. Cambridge English Level 5 Certificate in Teaching English to Speakers of Other Languages (CELTA) 2019, International Training Institute, Istanbul, Turkey.**
- 2. UNT Faculty Research Fellowship 2014 at the University of North Texas, USA.**

I was selected for the faculty research fellowship at the University of North Texas. I had the opportunity to observe classes of highly qualified teachers and scholars and interact with students from various cultural backgrounds. I also submitted a research paper, gave presentations, and participated in variety of cultural activities.

- 3. Lecturer English 2006-present**
 - National University of Modern Languages, Islamabad in the department of English, Graduate Studies.
 - National University of Modern Languages, Islamabad in the department of Under Graduate Studies.
- 4. English Teacher 2005-2006**
 - F.G. Junior Model School, F-7/2-4, Islamabad.
- 5. Lecturer English 2002-2005**
 - Model College for Girls F-7/4, Islamabad.

Research Work:

- **Deconstruction of Social Identities: Critical Analysis of Advertising Discourse** as a part of MS degree.

Responsibilities:

- I have been teaching students of Linguistics and Literature for the last 15 years. I have taught General Linguistics, Stylistics, TEFL, Language Teaching Methods, Essays, Short Stories, and Critical Discourse Analysis.
- I have also been supervising theses on a variety of topics related to Linguistics and Literature, and working as an active organiser of several different events.
- I also have experience of conducting exams and entry tests and currently, serving as the **Superintendent Exams**, Department of English UGS
 - I am also an active member of **NUML Dramatics Club** and have organised variety of singing and drama competitions.
- Also supervising the theses of the students of BS and BSML English

Workshops/Conferences:

- Faculty Research fellowship at University of North Texas. **February 2014**
- Faculty development workshop in **Semantics and Metaphor** under UNT- NUML partnership, **June 2015**
- Faculty development workshop in **Poetics** under UNT- NUML partnership, **June 2015**
- Professional Development Faculty Workshop on **Research Methodology and related issues** at NUML. **May 2016**
- Professional Faculty Development Workshop in **Scholarly Writing and Publishing** at NUML. **May 2016**
- **NUML-UNT Culminating Conference. 2016**

Professional Education:

- **CELTA** (Certificate in Teaching English to Speakers of Other Languages) International Training Institute Istanbul, Turkey
- **M.Phil. English (Linguistics)** National University of Modern Languages
- **Master of Arts in English Linguistics & Literature** National University of Modern Languages
- **Master of Education** Allama Iqbal Open University
- **Bachelor of Education** Allama Iqbal Open University
- **Bachelor of Arts** University of the Punjab

References:

Reference will be furnished on request.